

**WILDWOOD BOARD OF EDUCATION  
WILDWOOD HIGH SCHOOL LIBRARY  
WEDNESDAY, SEPTEMBER 18, 2024**

**5:30 PM WORK SESSION  
6:00 PM REGULAR MEETING**

**WORK SESSION**

<b>ROLL CALL</b>									
	Harshaw		Kieninger		Murray		MacDonald (NW)		Phillips
	Quinlan		Rulon		Sharpe		Taylor		Troiano

<b>OTHER PARTIES PRESENT</b>									
	J. Kummings Superintendent		J. Fuscellaro Business Admin		K. Prinz, Esq. Solicitor		L. Bernstein Crest Liaison		Student Board Rep

**Items for Discussion**

**Closed Session**

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: \_\_\_\_\_

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately \_\_\_\_\_.

Formal action \_\_\_\_\_ may / \_\_\_\_\_ may not be taken on these items by the Board of Education upon returning to Open Session.

**CLOSED SESSION ADJOURNMENT**

	TIME	MOTION	SECOND
<b>OPEN CLOSED SESSION</b>			
<b>ADJOURN CLOSED SESSION</b>			

**WORK SESSION ADJOURNMENT.** There being no further business, the work session is adjourned and the Board will move to the regular meeting.

TIME	MOVED BY	SECOND
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**REGULAR MEETING**  
**CALL TO ORDER \_\_\_\_\_ P.M.**

<b>WBOE ROLL CALL</b>						
Harshaw		Kieninger		Murray	MacDonald (NW)	Phillips
Quinlan		Rulon		Sharpe	Taylor	Troiano

<b>OTHER PARTIES PRESENT</b>						
J. Kummings Superintendent		J. Fuscellaro Business Admin		K. Prinz, Esq. Solicitor	L. Bernstein Crest Liaison	Student Board Rep

All will rise and participate in the Pledge of Allegiance.

**Open Public Meeting Statement**

Adequate notice of this meeting has been provided in compliance with Chapter 231 Laws of 1975, by virtue of the fact that notifications were sent to the Press of Atlantic City, the Cape May County Herald, and the City Clerk on September 12, 2024.

**Board Certification**

Pursuant to N.J.A.C. 6:23-2.11(c), the Wildwood Board of Education certifies that as of August 31, 2024 after review of the secretary’s monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23-2.11(c) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**Public Discussion Regarding Agenda Items**

The Board of Education recognizes the value of public comment on educational issues and has designated this portion of the meeting for members of the community to comment at this time on agenda items only. There will be an opportunity at the end of the meeting for the public to comment on school matters of community interest.

Members of the public are encouraged to speak during the public portion of the meeting. A time limit of three (3) minutes will be given for each audience member. Complaints stated, questions asked, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date

Public participation shall be governed by the following rules per Board of Education Bylaw 0167:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes duration;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member;
5. The presiding officer may:
  - a. Interrupt, warn, and/or terminate a participant’s statement, question, or inquiry when it is too lengthy;

- b. Interrupt and/or warn a participant when the statement, question, or inquiry is abusive, obscene, or may be defamatory;
- c. Request any person to leave the meeting when that person does not observe reasonable decorum;
- d. Request the assistance of law enforcement officers in the removal of a disorderly person when that person prevents or disrupts a meeting with an act that obstructs or interferes with a meeting;
- e. Call for a recess or an adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting; and
- f. Waive these rules when necessary for the protection of privacy or to maintain an orderly operation of the Board meeting.

**AGENDA ITEMS A1 THROUGH A25 APPROVED BY CONSENSUS AGENDA (Sending districts may vote on these) *\*\*Denotes motions that sending districts are permitted to vote on.***

MOTION:	SECOND:
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Harshaw	Kieninger	MacDonald (NW)	Murray	Phillips
Quinlan	Rulon	Sharpe	Taylor	Troiano

**\*\*A1. Approve Minutes**

The Board Secretary recommends:  
that the Board approve the minutes of the August 21, 2024 work session, closed session and regular meeting minutes with the following correction to #A13 of the regular session minutes:

**\*\*A13. Employ Staff**

FROM:

Andris, Matthew	World Language Teacher	Full Time	WHS	8/26/2024- 6/30-2025	BA/4 \$67,567	K. Perez
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TO:

Andris, Matthew	World Language Teacher	Full Time	WHS	<b>10/21/2024-</b> 6/30-2025	BA/4 \$67,567	K. Perez
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**Matthew Andris: Start date may change based on release date from current employer. Salary to be prorated accordingly.**

**\*\*A2. August Payments, Addendum**

The Board Secretary recommends:  
that the Board approve the additional payments from August 21, 2024, identified by date, and to accept the final payment list from August 2024, in the amount of \$1,862,705.06.

Fund 10	General Acct.	\$	1,724,449.50
Fund 20	Grants Acct.	\$	103,964.76
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	34,290.80
Fund 62	Health Benefits	\$	0.00
Fund 90	Payroll Agency	\$	0.00

**\*\*A3. September Payments**

The Board Secretary recommends:

that the Board approve the following payments totaling \$1,037,967.87 from the September 18, 2024 bill list, as follows:

Fund 10	General Acct.	\$	873,346.37
Fund 20	Grants Acct.	\$	164,579.70
Fund 30	Capital Projects	\$	0.00
Fund 40	Debt Service	\$	0.00
Fund 60	Cafeteria	\$	0.00
Fund 90	Payroll Agency	\$	41.79

**\*\*A4. Approve Registration and/or Travel Expenses**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve the following travel and other related expenses. The expenses are instructionally necessary and appropriate and are in keeping with District policy, NJDOE guidelines and regulatory guidelines. Where necessitated by the attendance of more than three staff members, and/or where cost exceeds \$5,000, the travel and related expenses have been approved by the County Office:

Date	Employee	Event/Location	Fees/Travel/Lodging (Est. Cost Per Person)
None			

**\*\*A5. Approve AMENDED Financial Reports: BSR/Treasurer - June**

The Board Secretary and the Superintendent recommend:

that the Board approve the amended Treasurer’s Report and Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of June.

**\*\*A6. Approve Financial Reports: BSR/Treasurer - July**

The Board Secretary and the Superintendent recommend:

that the Board approve the Treasurer’s Report and the Board Report of Receipts and Expenditures in accordance with N.J.S.A. 18A:17-8 and 18A:17-9 for the month of July The Report of Receipts and Expenditures and the Secretary’s Report are in agreement for the month of July.

**\*\*A7. Approve Second Reading of New and Revised Policies and Regulations (Alert 231)**

The Board Secretary and the Superintendent recommend:

that the Board approve the first reading of the policies and regulations as listed below:

- P 1524 School Leadership Councils (Abolished)
- P & R 1642.01 Sick Leave (New)
- P 2270 Religion in the Schools (Revised)
- P & R 2419 School Threat Assessment Teams (M) (New)
- P 3161 Examination for Cause (Revised)
- P & R 3212 Attendance (M) (Revised)
- P 3324 Right of Privacy (Revised)
- P & R 3432 Sick Leave (Abolished)
- P 4161 Examination for Cause (Revised)
- P & R 4212 Attendance (M) (Revised)
- P 4324 Right of Privacy (Revised)

P & R 4432	Sick Leave (Abolished)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P 6361	Relations With Vendors for Abbott Districts (Abolished)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)

**\*\*A8. Accept 2023-2024 NJDOE School Self Assessment for Determining Grades (HIB)**

The Child Study Team Supervisor and the Superintendent recommend: that the Board accept the 2023-2024 NJDOE School Self Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act.

**\*\*A9. Approve Amended Job Description: Assistant to the Business Administrator for Finance**

The Business Administrator and the Superintendent recommend: that the Board approve the amended job description for the position of Assistant to the Business Administrator for Finance.

**\*\*A10. Employ Staff**

The Middle/High School Principal, the Elementary School Principal and the Superintendent recommend: that the Board approve the following staff to fill vacancies in the Wildwood School District:

NAME	POSITION	STATUS	LOCATION	EFFECTIVE	SALARY	REPLACING
Saavedera, Veronica	World Language Teacher	Interim	WMS	9/9/2024- 10/19/2024	\$300 per diem	M. Andris (Delayed Start)

**\*\*A11. FMLA/Medical Leave of Absence**

The Superintendent recommends: that the Board approve the medical leave of absence and FMLA request submitted by employee #5263 effective August 28, 2024 with an anticipated return on October 4, 2024 (dates subject to change). Employee will use accumulated sick days during this leave. Total FMLA not to exceed 60 days. This request is a qualifying event under federal (FMLA), and will run concurrently along with any paid leave utilized.

**\*\*A12. Approve Termination**

The Superintendent recommends: that the Board approve the termination of employee #4318 effective September 8, 2024 in accordance with the last chance agreement.

**\*\*A13. Approve Substitute Custodians**

The Supervisor of Buildings and Grounds and the Superintendent recommend: that the Board approve the following substitute custodians at the rate of \$20.00 per hour (sub custodian + boilers license):

Craig Edwards	Juan (Pete) Gutierrez
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**\*\*A14. Appoint Staff for 21CCLC WAVE21 After School Program**

The Supervisor of Curriculum and Instruction and the Superintendent recommend:

that the Board approve the following staff members for the 21CCLC WAVE 21 After School Program for the 2024-2025 school year (*funded by 21CCLC*):

*Site Coordinators, to be paid \$40.00 per hour*

Kelly Franco	Travis LaFerriere	Aaron Segin
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*Teacher, to be paid \$36.00 to be paid hour*

Kajsa Axelsson	Jennifer Bolling	Denise Boothman
Judy Casper	Idalys Coleman	Ryan Cook
Donna Davis	Timothy France	Antoinette Gross
Liberty Harshaw	April Howard	Nashay Johnson
Volha Khadaronak	Angela LoBiondo	Jonathan Long
Jennifer Loper	Linda McDonald	Melissa Millard
Erin Morey	Jennifer Owen	Blake Pinter
Michael Popovick	Aaron Segin	Atahualpa Serra
Michelle Shaw		

*Teacher Intern, to be paid \$22.00 per hour*

Alexa Anaya

*Administrative Assistant, to be paid \$22.00 per hour*

Lisa Woolston

*Security, to be paid \$22.00 per hour*

Nancy Mercado

*Meal Service, to be paid \$21.50 per hour*

Kyle Gravauer

**\*\*A15. Approve Summer Professional Development Hours**

The Assistant Superintendent of Curriculum and Instruction and the Superintendent recommend: that the Board approve Carolyn Collier for up to 12 hours of professional development at the rate of \$36.00 per hour, for Preschool Implementation on August 26 and 27, 2024.

**\*\*A16. Approve Summer Work: CST Meetings**

The Child Study Team Supervisor and the Superintendent recommend: that the Board approve Erin Hart-Morey and Angela LoBiondo for summer work on an as needed basis for Child Study Team meetings and/or evaluations during the months of June, July, and August 2024 at the rate of \$36.00 per hour.

**\*\*A17. Approve After Hours Family Engagement and Outreach Staff**

The Assistant Principal/Supervisor of Literacy & Data Management and the Superintendent recommend: that the Board approve the following staff members as After Hours Family Engagement and Outreach Staff at a rate of \$36.00 per hour to be funded via the Bipartisan Safer Communities Act-Stronger Connections Grant:

Denise Boothman	Katherine Dolinski	Idalys Coleman
Jorimar Velez	Ivette Gonzalez	Sylvia Hernandez
Natyoshka Perez	Christine Watson	James Clarke

**\*\*A18. Approve After Hours Family Engagement and Outreach Staff: Translators**

The Assistant Principal/Supervisor of Literacy & Data Management and the Superintendent recommend: that the Board approve the following staff members to provide translation services for the After Hours Family Engagement and Outreach at a rate of \$36.00 per hour to be funded via the Bipartisan Safer Communities Act-Stronger Connections Grant:

Idalys Coleman  
Sylvia Hernandez

Jorimar Velez  
Natyoshka Perez

Ivette Gonzalez

**\*\*A19. Approve After Hours Family Engagement and Outreach Staff: Mentor Teachers**

The Assistant Principal/Supervisor of Literacy & Data Management and the Superintendent recommend: that the Board approve the following staff members as mentor teachers for the After Hours Family Engagement and Outreach at a rate of \$36.00 per hour to be funded via the Bipartisan Safer Communities Act-Stronger Connections Grant:

Teal Rebecca Robinson  
Paula Lucas

Jennifer Loper  
Michelle Shaw

Erin Hart-Morey

**\*\*A20. Amend Extra Curricular Appointment: PEER Leadership**

The Business Administrator and the Superintendent recommend: that the Board amend the high school extra curricular appointment approved June 19, 2024, as follows:

FROM:					
POSITION	STAFF	INDEX	STEP	# of Yrs	Stipend
PEER Leadership	Aaron Segin	I	10-19	12	\$2,126.00
TO:					
POSITION	STAFF	INDEX	STEP	# of Yrs	Stipend
PEER Leadership	Aaron Segin	I	10-19	<b>13</b>	\$2,126.00

**\*\*A21. High School Extra Curricular Appointments**

The Athletic Director/Asst Principal and the Superintendent recommend: that the Board approve the following extra-curricular appointments for the 2024-2025 school year.

POSITION	STAFF	INDEX	STEP	# of Yrs	Stipend
NHS (Co-Proctor)	Tracey Blanda	I	1-3	1	\$695.50
NHS (Co-Proctor)	Erin Hart-Morey	I	1-3	1	\$695.50
Class Proctor 9th Grade	Katherine Dolinski	I	1-3	1	\$1,391.00
Class Proctor 10th Grade	Susan Feretti	I	1-3	2	\$1,391.00
Class Proctor 12th Grade (Co-Proctor)	Eben Laurenzi	I	1-3	2	\$695.50
Class Proctor 12th Grade (Co-Proctor)	Shane Graves	I	1-3	2	\$695.50

**\*\*A22. Athletic Volunteer**

The Athletic Director/Assistant Principal and the Superintendent recommend: that the Board approve the following volunteer(s) for the 2024-2025 school year:

HS Boys Soccer, Assistant Coach

Michael Brown

**\*\*A23. Approve Athletic Game Worker Positions**

The Middle/High School Principal and the Superintendent recommend: that the following individual(s) be approved as athletic workers (Includes positions of Site Manager, Security, Gate Attendant, Clock Operator, Official Scorer, Announcer, etc.) for athletic events during the 2024-2025 school year and be paid in accordance with the approved rate schedule.

Matt Andres  
Brynn Carabello

Benito Komandina

Erin Hart Morey

**\*\*A24. Approve Non-Resident Enrollment/Parent Paid Tuition Agreement**

The Middle/High School Principal, the Business Administrator and the Superintendent recommend: that the Board approve the enrollment of non-resident student and parent paid tuition agreement between the Wildwood City Board of Education and the parent(s) of the student listed below for the 2024-2025 school year. The annual tuition shall be in accordance with the non-resident tuition rates as approved at the July 21, 2021 board meeting.

Student #	Grade	Annual Tuition	Effective	Resident District
9074012707	9	\$5,000*	2024-2025 School Year	2820

*\*Tuition waiver on file*

**\*\*A25. Approve Non-Resident Enrollment/Child of Staff Member**

The Elementary School Principal, the Business Administrator and the Superintendent recommend: that the Board approve the enrollment of non-resident student be permitted to attend Glenwood Avenue Elementary School under policy #5111 and Article 9D of the negotiated agreement between the WEA and the WBOE. Non-Resident Attendance will be reviewed on an annual basis.

Student #	Grade	Location	Effective	Resident District
9788953106	11	WHS	Continued Enrollment	3130
9076845705	12	WHS	Continued Enrollment	3130

**AGENDA ITEMS B1-B6 APPROVED BY CONSENSUS AGENDA (Sending districts may not vote)**

MOTION:	SECOND:
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Harshaw	Kieninger	Murray	Phillips	Quinlan
Rulon	Sharpe	Taylor	Troiano	

**B1. Approve Salary Adjustment**

The Superintendent recommends: that the following salary adjustments be made effective August 28, 2024, in consideration of additional course credits earned:

Name	From	Salary	To	Adjusted Salary
Michelle Wiseley	MA	\$93,904	MA+15	\$95,277



**B2. Employ Staff**

The Elementary School Principal and the Superintendent recommend: that the Board approve the following staff to fill vacancies in the Wildwood School District for the 2043-2025 school year.

Employment is subject to a 90-day provisional basis, pending criminal history review and S414 clearance pursuant to N.J.S.A. 18A:6-7 to N.J.S.A. 18A:6-7.13.

Note that part time positions may not exceed a total of 24.5 hours per week and do not qualify for health benefits.

Name	Position	Status	Location	Effective	Step/Salary	Replacing
Johnson, Na'Shay	SEL Interventionist	Part Time, NTE 24.5 hours/week	GAES	9/19/2024-6/30/2025	\$36/hour	Grant Position

**B3. FMLA/Medical Leave of Absence**

The Superintendent recommends: that the Board approve the medical leave of absence and FMLA request submitted by employee #5217 effective October 18, 2024 with an anticipated return on January 29, 2025 (dates subject to change). Employee will use (45) sick days during this leave. Total FMLA not to exceed 60 days. This request is a qualifying event under federal (FMLA), and will run concurrently along with any paid leave utilized.

**B4. Middle School Extra Curricular Appointments**

The Middle/High School Principal and the Superintendent recommend: that the Board approve the following extra-curricular appointments for the 2024-2025 school year.

POSITION	STAFF	INDEX	STEP	# of Yrs	Stipend
MS Yearbook Text	Stefanie Flanigan	J	1-3	2	\$1,006.00
MS Yearbook Tech	Stefanie Flanigan	J	1-3	2	\$1,006.00

**B5. Approve Non-Resident Enrollment/Parent Paid Tuition Agreement**

The Middle/High School Principal, the Business Administrator and the Superintendent recommend: that the Board approve the enrollment of non-resident student and parent paid tuition agreement between the Wildwood City Board of Education and the parent(s) of the student listed below for the 2024-2025 school year. The annual tuition shall be in accordance with the non-resident tuition rates as approved at the July 21, 2021 board meeting.

Student #	Grade	Annual Tuition	Effective	Resident District
9966103606	8	\$5,000	2024-2025 School Year	3680

**B6. Approve Non-Resident Enrollment/Child of Staff Member**

The Middle/High School Principal, the Elementary School Principal, the Business Administrator and the Superintendent recommend: that the Board approve the enrollment of non-resident student be permitted to attend Glenwood Avenue

Elementary School under policy #5111 and Article 9D of the negotiated agreement between the WEA and the WBOE. Non-Resident Attendance will be reviewed on an annual basis.

Student #	Grade	Location	Effective	Resident District
3783191067	7	WHS	Continued Enrollment	2840
4418354218	4	GAES	Continued Enrollment	3130

## **REPORTS**

### **Security and Fire Drills**

None.

### **Report from Student Council and/or Other Student**

Student should stand and give report.

### **Reports to Board**

1. Board Committee Reports
2. Administration Reports
3. W.E.A. Representative
4. Home and School Representative
5. Support Education in the Wildwoods
6. Parent Teacher Connection

### **Information and Proposal Item(s) for Board Discussion**

### **Future Dates**

The next meeting of the Board will be held on **Wednesday, October 16, 2024**, at 5:30 p.m. in the Wildwood High School Library.

### **Public Discussion Closed Session (as necessary)**

In accordance with N.J.S.A.10:4-12.b of the Open Public Meetings Act, and Board of Education Resolution, due to matters involving:

- Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from public discussion;
- Any matter pertaining to student confidentiality;
- Any matter pertaining to personnel or negotiations;
- Any matter pertaining to litigation;
- Confidential financial matters;
- Other: \_\_\_\_\_

The Board of Education will now enter closed session to deliberate these matters and shall disclose the closed session discussions to the public at the conclusion of the matters in question. It is anticipated that the Board will return to Open Session at approximately.

Formal action \_\_\_\_\_ may / \_\_\_\_\_ may not be taken on these items by the Board of Education upon returning to Open Session.

**CLOSED SESSION ADJOURNMENT**

	TIME	MOTION	SECOND
<b>BEGIN CLOSED SESSION</b>			
<b>END CLOSED SESSION</b>			

**Any Other Matters in Need of Immediate Attention**

**REGULAR MEETING ADJOURNMENT**

TIME	MOTION	SECOND